



Guide Book to our Online System

Logging in

Please click on the link below to The Investment Platform's web portal login page to log into your account.

[The Investment Platform - Log in Page](#)



The screenshot shows the login page for The Investment Platform. At the top left is the logo, which consists of a yellow gear icon with a 'G' inside, followed by the text 'THE INVESTMENT PLATFORM'. Below the logo is the word 'Login'. There are two input fields: 'Username *' and 'Password *'. Below the password field is a 'Login' button. At the bottom of the page, there is a horizontal line and a list of links: 'Home', 'Click [here](#) to register.', 'Forgot your username? Click [here](#).', 'Forgot your password? Click [here](#).', 'Contact us.', 'View [Fund Prices](#).', and 'Getting Started'.

In order to change your password please click on the following link '[Forgot your Password? Click here](#)' which will take you to the go to The Investment Platform website. Enter your username and a link will be sent to your email address to reset your password, this link is only active for 15 minutes.

Please note passwords must be at least 8 characters and include one upper case letter, one lower case letter, a symbol and one number.

Options

Once logged in, your account shall open up like below.

The screenshot shows the 'THE INVESTMENT PLATFORM' user interface. At the top, there is a navigation bar with 'Home' and 'Profile Management' (with a redacted name). Below this is a sub-navigation bar with 'Investors', 'Brokers', 'Client Groups', 'Reports', and 'Fund Prices'. The main content area is titled 'Investors' and contains a table with one record. The table has columns: Investor, Investor Code, Currency, Market Value, Broker, Brok. Code, Manco, Product Supplier Code, Client Group ID, and Client Group Name. The record shows Investor Code 'SAT10885', Currency 'USD', Market Value '24,000.00', Broker 'SATB', Brok. Code '75251', Manco 'Platform', Product Supplier Code 'SP_DISC', and Client Group Name 'SP_DISC'. Annotations a-q point to various UI elements: a (Home), b (Summary button), c (Brokers), d (Client Groups), e (Reports), f (Fund Prices), g (Profile Management), h (Investors), i (Home), j (Summary button), k (Date range), l (Inception checkbox), m (Transactions button), n (Cash Trx Only checkbox), o (Statement button), p (Manco dropdown), and q (Excel download icon).

- a. Return to home page
- b. Click to see account summary
- c. Click to see your broker
- d. Not applicable to individual applications
- e. Not applicable to individual applications
- f. Not applicable to individual applications
- g. Click to edit any personal details
- h. Select access to entities - this will have already been set up for you.
- i. Return to home page
- j. This will create a summary for the account if the tick box next to account name is checked (effectively the same as pressing b)
- k. Click to select period start date and period end date for account transactions
- l. Click to select the inception date of the account
- m. Shows a summary of all transactions for each statement field
- n. Will show a summary of cash transactions only
- o. Click to generate a statement
- p. N/A
- q. Click to download transaction history in an Excel format

Opening Page

Once logged on, your portal should open up as so.



Home Profile Management [X] [X]

Investors | Brokers | Client Groups | Reports | Fund Prices

Summary 22-01-202 21-02-202 Inception Transactions Cash Trx Only

Filter [] < 1 > Go | Pages: 1 | Records Per Page: 25 | Records: 1 Filter by product supplier code

Statement Summary Inception

| Investor | Investor Code | Currency | Market Value | Broker | Broker Code | Manco | Product Supplier Code | Client Group ID | Client Group Name |
|----------|---------------|----------|--------------|--------|-------------|----------|-----------------------|-----------------|-------------------|
| [X] | [X] | USD | 35,032.32 | [X] | SATB_75251 | Platform | SP_DISC | | |

Prior to receiving funds, the default valuation currency for your account will appear as GBP. Once funds have been received, your account valuation currency will be updated to reflect the currency that you have nominated in your application form.

In order to see a summary of your account, please double click on the Investor name (option b).



Home Profile Management [X] [X]

Investors | Brokers | Client Groups | Reports | Fund Prices

Fund Summary Summary 22-01-202 21-02-202 Inception Transactions Cash Trx Only

Filter [] Statement Summary Inception

(1 of 1) 1 25

| Investor | Investor Code | Fund | Currency | Fund Account Number | Total Units | Market Value | Broker | Broker Code | Price Date | Product Supplier Code |
|----------|---------------|---|----------|---------------------|-------------|--------------|--------|-------------|------------|-----------------------|
| [X] | SAT10825 | USD Fees Due (Administration) | USD | SAT10825_123_USD | 0.0000 | 0.00 | [X] | SATB_75251 | 16-02-2024 | |
| [X] | SAT10825 | USD Cash (Available for Investing) | USD | SAT10825_125_USD | 162.8900 | 162.89 | [X] | SATB_75251 | 16-02-2024 | |
| [X] | SAT10825 | USD Cash (Fee Account) | USD | SAT10825_128_USD | 565.4600 | 565.46 | [X] | SATB_75251 | 16-02-2024 | |
| [X] | SAT10825 | USD General Reserve | USD | SAT10825_129_USD | 3,244.9700 | 3,244.97 | [X] | SATB_75251 | 16-02-2024 | |
| [X] | SAT10825 | MS Fundsmih 95% Capital Protected Note 15 (04.12.29) - XS2682744219 | USD | SAT10825_84270 | 29,000.0000 | 31,059.00 | [X] | SATB_75251 | 16-02-2024 | |
| [X] | SAT10825 | Prov-C MS Fundsmih 95% Capital Protected Note 15 (04.12.29) | USD | SAT10825_84271 | 0.0000 | 0.00 | [X] | SATB_75251 | 16-02-2024 | |

(1 of 1) 1 25

Generating statements.

To generate a statement from inception, please select the “Inception” option next to statement (option l). In a separate tab, a statement will be generated showing every transaction from the account opening to the present day.

Account statements do contain a lot of information, we suggest if there is any confusion reading the account statement, you go to your financial advisor. We will then assist your Financial Advisor with any queries that you may have.

THE INVESTMENT PLATFORM

Getting Started | Producing Statements | Log Off

Home Profile Management

Investors | Brokers | Client Groups | Reports | Fund Prices

Fund Summary

Summary 22-01-202 21-02-202 Inception Transactions Cash Trx Only

Filter

Statement Summary Inception

(1 of 1) 1 25

| Investor | Investor Code | Fund | Currency | Fund Account Number | Total Units | Market Value | Broker | Broker Code | Price Date | Product Supplier Code |
|----------|---------------|---|----------|---------------------|-------------|--------------|--------|-------------|------------|-----------------------|
| | SAT10825 | USD Fees Due (Administration) | USD | SAT10825_123_USD | 0.0000 | 0.00 | | SATB_75251 | 16-02-2024 | |
| | SAT10825 | USD Cash (Available for Investing) | USD | SAT10825_125_USD | 162.8900 | 162.89 | | SATB_75251 | 16-02-2024 | |
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| | SAT10825 | USD General Reserve | USD | SAT10825_129_USD | 3,244.9700 | 3,244.97 | | SATB_75251 | 16-02-2024 | |
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| | SAT10825 | Proy-C MS Fundermh 95% Capital Protected Note 15 (04.12.23) | USD | SAT10825_84271 | 0.0000 | 0.00 | | SATB_75251 | 16-02-2024 | |

(1 of 1) 1 25

Statements default to the last thirty days, however, if you wish to choose a select date range, please choose the period start date and the period end date from the two calendars (option k)

Investor Summary Statement

Investor No: [REDACTED]

Statement Date: 17-10-2023 to 21-02-2024

Page: 1

Reporting Currency Market Value: USD 35,032.32
Fund Performance: 17-10-2023 to 21-02-2024 is 5.75 %

Here is a brief summary of your fund performance over the period selected.

USD Cash (Available for Investing)

| Transaction | Transaction Date | Transaction Amount | Market Value |
|--|------------------|--------------------|--------------|
| Client Monies Received | 17-10-2023 | 33,139.65 | |
| Transfer: General Reserve | 17-10-2023 | -3,313.97 | |
| Transfer : Cash (Fee Account) | 17-10-2023 | -662.79 | |
| Purchase Shares In 84271 Prov-C MS Fundsmih 95% Capital Protected Note 15 (04.12.29) | 25-10-2023 | -29,000.00 | |
| Sold Shares In 84271 Prov-C MS Fundsmih 95% Capital Protected Note 15 (04.12.29) | 28-11-2023 | 29,000.00 | |
| Purchase Shares In 84270 MS Fundsmih 95% Capital Protected Note 15 (04.12.29) | 28-11-2023 | -29,000.00 | |
| Balance C/F | 21-02-2024 | | 162.89 |

Reporting Currency Market Value: USD 162.89

Fund Performance: Inception to 21-02-2024 is 0.00 %

Here, you can see all the funds available to you to either make additional purchases or redeem as cash.

USD Cash (Fee Account)

| Transaction | Transaction Date | Transaction Amount | Market Value |
|--|------------------|--------------------|--------------|
| Transfer : Cash (Fee Account) | 17-10-2023 | 662.79 | |
| Administration Fee Settlement : SAT10825 | 03-11-2023 | -7.49 | |
| Brokerage Charge | 28-11-2023 | -29.00 | |
| Bank Charges | 04-12-2023 | -15.00 | |
| Administration Fee Settlement : SAT10825 | 04-12-2023 | -14.98 | |
| Administration Fee Settlement : SAT10825 | 04-01-2024 | -15.45 | |
| Administration Fee Settlement : SAT10825 | 02-02-2024 | -15.41 | |
| Balance C/F | 21-02-2024 | | 565.46 |

Reporting Currency Market Value: USD 565.46

Fund Performance: Inception to 21-02-2024 is 0.00 %

Typically 2% of your initial investment is set aside to cover trade charges, and any future ongoing costs associated with the running of your account.

USD Fees Due (Administration)

| Transaction | Transaction Date | Transaction Amount | Market Value |
|--|------------------|--------------------|--------------|
| Administration Fee : October 2023 | 03-11-2023 | -7.49 | |
| Administration Fee Settlement : SAT10825 | 03-11-2023 | 7.49 | |
| Administration Fee : November 2023 | 04-12-2023 | -14.98 | |
| Administration Fee Settlement : SAT10825 | 04-12-2023 | 14.98 | |
| Administration Fee : December 2023 | 04-01-2024 | -15.45 | |
| Administration Fee Settlement : SAT10825 | 04-01-2024 | 15.45 | |
| Administration Fee : January 2024 | 02-02-2024 | -15.41 | |
| Administration Fee Settlement : SAT10825 | 02-02-2024 | 15.41 | |
| Balance C/F | 21-02-2024 | | 0.00 |

Reporting Currency Market Value: USD 0.00

Fund Performance: Inception to 21-02-2024 is 0.00 %

The administration fees are accrued daily and calculated monthly. they are 55bps of the value of the account. They are accumulated here but are paid from the cash fee account above.

USD General Reserve

| Transaction | Transaction Date | Transaction Amount | Market Value |
|---|------------------|--------------------|--------------|
| Transfer: General Reserve | 17-10-2023 | 3,313.97 | |
| Amortisation of Initial Fees - 1 October 2023 to 31 December 2023 | 05-01-2024 | -69.00 | |
| Balance C/F | 21-02-2024 | | 3,244.97 |

Reporting Currency Market Value: USD 3,244.97

Fund Performance: Inception to 21-02-2024 is 0.00 %

The General Reserve is calculated upon the account's opening. Funds in the General Reserve are not accessible to the client and represent an exit fee penalty. The fee structure for the General Reserve should have been discussed with you by your IFA during your onboarding process and can be found on page 7 of our application.

Investor Summary Statement

Investor No: [REDACTED]
Statement Date: 24-12-2023 to 21-02-2024
Page: 1

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Reporting Currency Market Value: USD 35,032.32
Fund Performance: 24-12-2023 to 21-02-2024 is 5.92 %

USD Cash (Available for Investing)

| Transaction | Transaction Date | Transaction Amount | Market Value |
|-------------|------------------|--------------------|--------------|
| Balance C/F | 21-02-2024 | | 162.89 |

Reporting Currency Market Value: USD 162.89

Fund Performance: Inception to 21-02-2024 is 0.00 %

USD Cash (Fee Account)

| Transaction | Transaction Date | Transaction Amount | Market Value |
|--|------------------|--------------------|--------------|
| Balance B/F | 24-12-2023 | | 596.32 |
| Administration Fee Settlement : SAT10825 | 04-01-2024 | -15.45 | |
| Administration Fee Settlement : SAT10825 | 02-02-2024 | -15.41 | |
| Balance C/F | 21-02-2024 | | 565.46 |

Reporting Currency Market Value: USD 565.46

Fund Performance: Inception to 21-02-2024 is 0.00 %

USD Fees Due (Administration)

| Transaction | Transaction Date | Transaction Amount | Market Value |
|--|------------------|--------------------|--------------|
| Balance B/F | 24-12-2023 | | 0.00 |
| Administration Fee : December 2023 | 04-01-2024 | -15.45 | |
| Administration Fee Settlement : SAT10825 | 04-01-2024 | 15.45 | |
| Administration Fee : January 2024 | 02-02-2024 | -15.41 | |
| Administration Fee Settlement : SAT10825 | 02-02-2024 | 15.41 | |
| Balance C/F | 21-02-2024 | | 0.00 |

Reporting Currency Market Value: USD 0.00

Fund Performance: Inception to 21-02-2024 is 0.00 %

USD General Reserve

| Transaction | Transaction Date | Transaction Amount | Market Value |
|---|------------------|--------------------|--------------|
| Balance B/F | 24-12-2023 | | 3,313.97 |
| Amortisation of Initial Fees - 1 October 2023 to 31 December 2023 | 05-01-2024 | -69.00 | |
| Balance C/F | 21-02-2024 | | 3,244.97 |

Reporting Currency Market Value: USD 3,244.97

Fund Performance: Inception to 21-02-2024 is 0.00 %

Holding Summary

| Instrument | Currency | Units | Price | Price Date | Market Value | USD Value | Returns** |
|---|----------|------------|--------|------------|--------------|-----------|-----------|
| MS Fundsmih 95% Capital Protected Note 15 (04.12.29) : XS2682744219 | USD | 29000.0000 | 1.0710 | 16-02-2024 | 31,059.00 | 31,059.00 | 7.10 % |

Reporting Currency Market Value: USD 31,059.00