



Woodville Consultants Limited  
Litigation Funding Experts

Woodville Consultants Ltd.  
Unit 16  
Eastway Business Village  
Olivers Place  
Fullwood  
Preston  
PR2 9WT

Ramon International Insurance Brokers Ltd.  
69 Leadenhall Street  
London  
EC3A 2DB  
www.ramon.co.uk

11/09/2020

**ATE Bond Facility Service Agreement**

To whom it may concern,

Woodville Consultants Ltd, agree to enter into a Service Agreement in respect of the After The Event (ATE) Bond Facility with Ramon International Insurance Brokers Ltd. with effect from ~~11.09.2020~~ 11.9.2020 until notice is either given by ourselves or Ramon International Insurance Brokers Ltd to cancel the agreement by giving 60 days written notice.

The duties and responsibilities of this service agreement are accepted by both parties as follows:-

On behalf of Ramon International Insurance Brokers Ltd.; Woodville Consultants Ltd. will relay the attached ATE Bond Facility Solicitors Service Agreement (*per appendix 1*) to solicitor(s) and/or legal representative(s) wishing to use the facility and, upon receipt of a completed copy, forward to Ramon International Insurance Brokers Ltd. as soon as possible for approval.

Woodville Consultants Ltd. agree to cooperate with Ramon International Insurance Brokers Ltd. with respect to any clarification or shortfall of information contained within the aforementioned agreement.

Ramon International Insurance Brokers Ltd. agree to perform due diligence on new solicitor(s) and/or legal representative(s) applying to use the facility within seven days of receipt of their application via Woodville Consultants Ltd. The due diligence is to include Sanctions, Politically Exposed Persons, Anti Money Laundering and Bribery and Corruption checks.

Ramon International Insurance Brokers Ltd. agree to confirm to Woodville Consultants Ltd. that the checks have been completed by e-mail and relay a pdf copy evidencing that the Sanctions and Politically Exposed Persons checks.

Ramon International Insurance Brokers Ltd. agree to advise Woodville Consultants Ltd. of either successful or unsuccessful applicants to the facility within seven days of receipt of their application via Woodville Consultants Ltd.



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Woodville Consultants Ltd. will not accept any business to the facility from the applicant solicitor(s) and/or legal representative(s) until they have received written confirmation of the approval of the applicant solicitor(s) and/or legal representative(s) by Ramon International Insurance Brokers Ltd.

On behalf of Ramon International Insurance Brokers Ltd.; Woodville Consultants Ltd. will relay the ATE Bond Order Form (*per appendix 2*) to approved solicitor(s) and/or legal representative(s) wishing to give order(s) for ATE Bond(s) of the following types :-

- Road Traffic Accident (RTA)
- Housing Disrepair (HDR)
- Plevin (PPI)

Woodville Consultants Ltd. agree to create a portal and agree to allow Talisman Casualty Insurance Co., LLC Protected Cell 01 and Ramon International Insurance Brokers Ltd. access to the portal until all ATE bonds issued under the facility have expired.

Upon receipt of a completed copy of the ATE Bond Order Form, Woodville Consultants Ltd. will produce an identification reference for the document accompanied by an unsigned ATE Bond document with the same reference and upload to the portal.

Woodville Consultants Ltd. agree to remit, each working day, a spreadsheet to Ramon International Insurance Brokers Ltd. containing a schedule detailing the documentation that has been uploaded to the portal for which requests have been made for the ATE Bonds to be issued.

Ramon International Insurance Brokers Ltd agree to establish and maintain an inwards e-mail address for the automatic transmission of said schedules of requests from Woodville Consultants Ltd. to Talisman Casualty Insurance Co., LLC Protected Cell 01 being [INTATE@Ramon.co.uk](mailto:INTATE@Ramon.co.uk)

Ramon International Insurance Brokers Ltd. further agree to establish and maintain an outwards e-mail address for the automatic transmission of the confirmation of acceptance of said schedules of requests from Talisman Casualty Insurance Co., LLC Protected Cell 01 to Woodville Consultants Ltd. being [OUTTATE@Ramon.co.uk](mailto:OUTTATE@Ramon.co.uk)

Ramon International Insurance Brokers Ltd. confirm that Talisman Casualty Insurance Co., LLC Protected Cell 01 have given an undertaking to issue and upload the completed ATE bonds to the portal

Woodville Consultants Ltd. agree to co-operate with Ramon International Insurance Brokers Ltd. with respect to any clarification or shortfall of information contained within the aforementioned form and/or any accompanying documents.

Woodville Consultants Ltd, will not confirm acceptance of any ATE Bond(s) attaching to the facility to the facility from said solicitor(s) and/or legal representative(s) until they have received written confirmation from Talisman Casualty Insurance Co., LLC Protected Cell 01. via Ramon International Insurance Brokers Ltd. of acceptance of risk and/or in receipt of signed copies of ATE Bond documents.



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Woodville Consultants Ltd, will produce and relay a monthly premium bordereau to Ramon International Insurance Brokers Ltd. for all participating solicitor(s) and/or legal representative(s) within seven days of the end of each calendar month.

The bordereau will be on a Microsoft xl spreadsheet format, containing a monthly total supported by tabs for each approved solicitor and/or legal representative and will contain a minimum of the following fields on each tab:-

- ATE Bond Number
- Name of Producing Solicitor
- Name of Claimant
- Type of ATE bond {Road Traffic Accident (RTA) / Housing Disrepair (HDR) / Plevin (PPI)}
- Amount or Limit of ATE Bond
- Inception date
- Premium(s) due/collected at inception date of ATE Bond(s) within the reporting month
- Deferred Premium(s) collected within the reporting month
- Deferred Premium(s) outstanding and date due
- Overdue Premiums running total

Ramon International Insurance Brokers Ltd. agree to invoice and collect premium(s) from each of the approved producing solicitor(s) and/or legal representative(s) within seven days of the close of each calendar month.

Ramon International Insurance Brokers Ltd. agree to reconcile premiums collected against the monthly bordereau provided by Woodville Consultants Ltd.

Ramon International Insurance Brokers Ltd. agree to co-cooperate with Woodville Consultants Ltd. to resolve any differences in amount(s) and/or non payments of premium(s)

Ramon International Insurance Brokers Ltd. agree to remit the consolidated monthly premiums to Talisman Casualty Insurance Co., LLC Protected Cell 01. within seven days of reconciliation of the monthly bordereau.

Ramon International Insurance Brokers Ltd. agree to remit any return premium(s) to the approved producing solicitor and/or legal representative upon instruction from Talisman Casualty Insurance Co., LLC Protected Cell 01. on behalf of Woodville Consultants Ltd.

Woodville Consultants Ltd. agree to liaise with Talisman Casualty Insurance Co., LLC Protected Cell 01. and Ramon International Insurance Brokers Ltd. in respect of any claims arising from ATE Bond(s) declared under the facility and agree a settlement amount with both the approved producing solicitor(s) and/or legal representative(s) and Talisman Casualty Insurance Co., LLC Protected Cell 01. Upon agreement of the amount Woodville Consultants Ltd. will request Talisman Casualty Insurance Co., LLC Protected Cell 01. to instruct Ramon International Insurance Brokers Ltd. of the details of the person or entity (*including address date of birth if applicable and bank details; unless these details have already been remitted upon application*) to whom the claim is to be paid.



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Ramon International Insurance Brokers Ltd. agree to perform due diligence on the entity or person that Talisman Casualty Insurance Company LLC gives instructions for claims payment within seven days. The due diligence is to include Sanctions, Politically Exposed Persons, Anti Money Laundering and Bribery and Corruption checks.

In the event of an occurrence that prevents payment of claim Ramon International Insurance Brokers Ltd. agree to cooperate with both Woodville Consultants Ltd. and Talisman Casualty Insurance Company LLC. in respect of a resolution.

Ramon International Insurance Brokers Ltd. agree to remit claim(s) upon instruction from Talisman Casualty Insurance Co., LLC Protected Cell 01 within seven days of completion of the due diligence procedure.

In respect of occurrence(s) Ramon International Insurance Brokers Ltd. agree to establish and maintain and claims e-mail address for the automatic transmission of claims advises to Woodville Consultants Ltd. and Talisman Casualty Insurance Co., LLC Protected Cell 01 being [CLAIMTATE@Ramon.co.uk](mailto:CLAIMTATE@Ramon.co.uk)

**Approved Signatory of Woodville Consultants Ltd.**

*Ann Marie Bell*

Signature

*Ann Marie Bell*

Print Name

*Director*

Position or Title

**Acceptance by Approved Signatory of Ramon International Insurance Brokers Ltd.**

*Nicholas Andrews*

Signature

Nicholas Andrews

Print Name

Cheif Executive Officer

Position or Title